

**Minutes of the Regular Meeting of  
Virtual Education Servicers Association  
aka eSchool Virtual Charter Academy  
eSchool Virtual Charter Academy Offices  
2403 South Division St. Suite B  
Guthrie, Oklahoma**

**Tuesday, June 13, 2023 at 6:00 p.m.**

Virtual Education Services Association (aka eSchool Virtual Charter Academy Board of Governance) met in a regular meeting at 6:00 p.m. on Tuesday, June 13 at the eSchool Virtual Charter Academy offices located at 2403 S. Division Suite B, Guthrie, OK. The final agenda was posted by 2:00 p.m. on Friday, June 9 at the principal offices of eSchool Virtual Charter Academy 2403 S. Division Suite B, Guthrie, OK.

Board Members Present: Rodney Poplin, Board President  
Diane Vaughan, Board Vice President  
Kristin Montarella, Board Clerk  
Brandi Yearout  
Dennis Ochs

Others Present: Allison Young  
Robbie Rainwater  
Dennis Schulz, CFO/Treasurer  
Sarah Dablemont, Minutes Clerk  
Kylie Sanders  
Jason Hirzel  
Skylar Lusnia, Compliance Officer,  
Statewide Virtual Charter School Board

Attended Virtually: Tammy Shepherd

1. The meeting was called to order by President Poplin at 6:01 p.m. Members Rodney Poplin, Kristin Montarella, Brandi Yearout, and Dennis Ochs were present for roll call. A quorum was established. Member Diane Vaughan arrived at 6:06.
2. President Poplin read the School Mission.
3. President Poplin read the Statement of Compliance with the Opening Meeting Act.
4. Mr. Poplin made a motion to approve the minutes of the May 9, 2023 regular meeting. Mrs. Montarella seconded. The motion passed unanimously.

5. President Poplin welcomed everyone.
6. There were no public comments.
7. Mrs. Young gave the Head of School Report
  - Annual Statistical Report: The year ended with 363 students enrolled monthly compared to 252 students last year.
  - 2023-2024 Enrollment Update: They have implemented extra measures such as having a parent orientation part 1 to help differentiate a parent completing an application versus actually enrolling. With the new safeguards in place, they hope to be more confident in enrollment numbers and eliminate no-shows.
  - Gifted and Talented Trip Update: Mrs. Sanders shared about the trip to NASA and Galveston, Texas. The students were able to meet an astronaut, go to NASA in the evening with free rein to roam, worked on coding, and got to know each other more at the boardwalk.

Mr. Rainwater gave the Sooner State Charter Management Update

- 2021-2022 School Report Card Presentation: The elementary scores were expected, but not indicative of the work that was put in. They are looking to improve instruction for the middle school. The high school academic achievement was above the state average. None of the scores were a surprise. Per charter, all students take AP classes, but not all kids pass so the points aren't earned. They have already seen improvement with the preliminary scores for 2022-2023 for this year.
- Parent and Student Satisfaction Survey Presentation: A survey was sent out district wide to all students and parents. He shared that they are required to present the student results, but have decided to present the parent results as well. There have been discussions about how to improve the communication of expectations and grades to students.
- Options for possible June Special Meeting: A meeting date was not planned.

8. Administration

A. Mr. Poplin made a motion to approve the Treasurer's report through May 31, 2023. Mrs. Montarella seconded. The motion passed unanimously.

B. Mrs. Vaughan made a motion to approve the amendment to the 2022-2023 Board Adopted Operating Budget. Mr. Ochs seconded. The motion passed unanimously.

C. Mrs. Vaughan made a motion to approve the increase of \$60,000 to encumbrance #15. Mrs. Montarella seconded. The motion passed unanimously.

D. Mr. Poplin made a motion to approve the increase of \$5,000 to encumbrance #18.

Mrs. Yearout seconded. The motion passed unanimously.

E. Mr. Poplin made a motion to approve the increase of \$19,000 to encumbrance #19. Mrs. Vaughan seconded. The motion passed unanimously.

F. Mrs. Vaughan made a motion to approve the sale of the Learning Management System (Canvas) to Sooner State Charter Management as a cost saving measure for Virtual Education Services Association in the amount of \$4,500. Mrs. Montarella seconded. The motion passed unanimously.

G. Mr. Poplin made a motion to approve the Superintendent of Schools, or her designee, to develop and obtain signed agreements with state identified Certified Community Behavioral Health Clinics per 70 O.S. § 24-159. Mrs. Yearout seconded. The motion passed unanimously.

H. Mr. Ochs made a motion to approve the Annual EMO Performance Review. Mrs. Vaughan seconded. The motion passed unanimously.

I. Mr. Poplin made a motion to approve the 2023-2024 Management Agreement with Sooner State Charter Management, LLC. Mrs. Vaughan seconded. Mr. Ochs abstained from voting. The motion passed unanimously.

J. Mr. Poplin made a motion to approve the 2023-2024 rent agreement with diversified Properties for use of the facility at 2403 South Division Street, Guthrie, OK 73044 (½ Suite A, Full Suite B). The board acknowledges the disclosure of ownership. Mrs. Yearout seconded. Mr. Ochs abstained from voting. The motion passed unanimously.

K. Mr. Ochs made a motion to approve the 1st quarter District Transfer Capacity Sheet. Mrs. Yearout seconded. The motion passed unanimously.

L. Mr. Ochs made a motion to approve the appointment of Dennis Schulz as the Treasurer of eSchool Virtual Charter Academy for the 2023-2024 fiscal year. Mrs. Vaughan seconded. The motion passed unanimously.

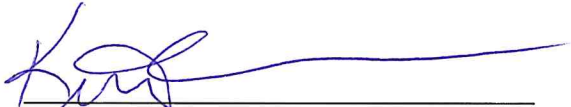
M. Mr. Ochs made a motion to approve the appointment of Sarah Dablemont as the Encumbrance Clerk of eSchool Virtual Charter Academy for the 2023-2024 fiscal year. Mrs. Vaughan seconded. The motion passed unanimously.

N. Mr. Ochs made a motion to approve the appointment of Sarah Dablemont as the Minutes Clerk of eSchool Virtual Charter Academy for the 2023-2024 fiscal year. Mrs. Vaughan seconded. The motion passed unanimously.

9. There was no new business.

10. Mrs. Vaughan made a motion to adjourn. Mr. Poplin seconded. The motion passed unanimously and the meeting adjourned at 7:29 p.m.

  
Board President

  
Board Clerk