

**Minutes of the Regular Meeting of
Virtual Education Servicers Association
aka eSchool Virtual Charter Academy
eSchool Virtual Charter Academy Offices
2403 South Division St. Suite B
Guthrie, Oklahoma**

Tuesday, July 11, 2023 at 6:00 p.m.

Virtual Education Services Association (aka eSchool Virtual Charter Academy Board of Governance) met in a regular meeting at 6:00 p.m. on Tuesday, July 11 at the eSchool Virtual Charter Academy offices located at 2403 S. Division Suite B, Guthrie, OK. The final agenda was posted by 4:00 p.m. on Monday, July 10 at the principal offices of eSchool Virtual Charter Academy 2403 S. Division Suite B, Guthrie, OK.

Board Members Present: Rodney Poplin, Board President
Kristin Montarella, Board Clerk
Dennis Ochs

Board Members Absent: Diane Vaughan, Board Vice President
Brandi Yearout

Others Present: Allison Young
Robbie Rainwater
Dennis Schulz, CFO/Treasurer
Sarah Dablemont, Minutes Clerk
Skyler Lusnia, Compliance Officer,
Statewide Virtual Charter School Board

Attended Virtually: Tammy Shepherd

1. The meeting was called to order by President Poplin at 6:00 p.m. Members Rodney Poplin, Kristin Montarella, and Dennis Ochs were present for roll call. Members Diane Vaughan and Brandi Yearout were absent. A quorum was established.
2. President Poplin read the School Mission.
3. President Poplin read the Statement of Compliance with the Opening Meeting Act.
4. Mr. Ochs made a motion to approve the minutes of the June 13, 2023 regular meeting. Mrs. Montarella seconded. The motion passed unanimously.

5. President Poplin welcomed everyone.
6. There were no public comments.
7. Mrs. Young gave the Head of School Report
 - Enrollment Update: Mrs. Young shared that enrollment was running smoothly and going well. They had started doing parent orientation part one in June and part two in the middle of July with the goal of shrinking the no-show number. Mr. Rainwater stated that with these measures students are not put into homerooms or scheduled into classes until after the required documents are received.
 - Summer School Update: Summer School is going great with a strong student-teacher ratio and good participation. The highschool students are taking it seriously, using summer school for credit recovery. Summer school session two was July 10 through August 4.
8. Administration
 - A. Mr. Ochs made a motion to approve the Treasurer's report through June 30, 2023. Mrs. Montarella seconded. The motion passed unanimously.
 - B. Mr. Ochs made a motion to approve the 2023-2024 Policies and Procedures Manual and allow Mr. Rainwater to make changes to the formatting and margins. Mrs. Montarella seconded. The motion passed unanimously.
 - C. Mr. Poplin made a motion to approve the 2023-2024 Faculty Handbook. Mrs. Montarella seconded. The motion passed unanimously.
 - D. Mr. Ochs made a motion to approve the 2023-2024 Student Handbook and allow Mr. Rainwater to make changes to the formatting and margins. Mrs. Montarella seconded. The motion passed unanimously.
 - E. Mr. Poplin made a motion to approve the 2023-2024 Purchase Order Register. Mrs. Montarella seconded. The motion passed unanimously.
 - F. Mr. Ochs made a motion to approve the contract for Tammy Shepherd as Superintendent for Virtual Education Services Association. Mrs. Montarella seconded. The motion passed unanimously.
9. There was no new business.
10. Mr. Ochs made a motion to adjourn. Mrs. Montarella seconded. The motion passed unanimously and the meeting adjourned at 6:32 p.m.



Board President



Board Clerk