

**Minutes of the Regular Meeting of  
Virtual Education Servicers Association  
aka eSchool Virtual Charter Academy  
eSchool Virtual Charter Academy Offices  
2403 South Division St. Suite B  
Guthrie, Oklahoma**

**Tuesday, September 12, 2023 at 6:00 p.m.**

Virtual Education Services Association (aka eSchool Virtual Charter Academy Board of Governance) met in a regular meeting at 6:00 p.m. on Tuesday, September 12 at the eSchool Virtual Charter Academy offices located at 2403 S. Division Suite B, Guthrie, OK. The final agenda was posted by 4:00 p.m. on Monday, September 11 at the principal offices of eSchool Virtual Charter Academy 2403 S. Division Suite B, Guthrie, OK.

Board Members Present: Rodney Poplin, Board President  
Diane Vaughan, Board Vice President  
Kristin Montarella, Board Clerk  
Brandi Yearout  
Dennis Ochs

Others Present: Dennis Schulz, CFO/Treasurer  
Sarah Dablemont, Minutes Clerk  
Allison Young  
Kylie Sanders  
Robbie Rainwater  
Rebecca Wilkerson, Executive Director,  
Statewide Virtual Charter School Board

Attended Virtually: Skyler Lusnia, Compliance Officer,  
Statewide Virtual Charter School Board

1. The meeting was called to order by President Poplin at 6:00 p.m. Members Rodney Poplin, Kristin Montarella, Brandi Yearout, and Dennis Ochs were present for roll call. A quorum was established. Member Diane Vaughan arrived at 6:02.
2. President Poplin read the School Mission.
3. President Poplin read the Statement of Compliance with the Opening Meeting Act.
4. Mr. Poplin made a motion to approve the minutes of the August 8, 2023 regular meeting. Mrs. Montarella seconded. The motion passed unanimously.

5. President Poplin welcomed everyone.
6. There were no public comments.
7. Mr. Rainwater gave the Head of School Report on behalf of Mrs. Young.
  - 2023-2024 Enrollment Update: Mr. Rainwater shared that as of September 12 there were 680 students enrolled compared to 566 students at that time last year.
  - Presentation of the Annual Dropout and Student College Remediation Report: The full report will be presented in November. The dropout rate has increased over the last three years. They have hired an academic advisor to work with students this year as well as having extended hours for students.
8. Administration
  - A. Mr. Ochs made a motion to approve the Treasurer’s report through August 31, 2023. Mrs. Montarella seconded. The motion passed unanimously.
  - B. Mr. Ochs made a motion to approve the 2023-2024 Estimate of Needs and Financial Statements of the Fiscal Year 2023-2024 as prepared by Bledsoe, Hewett & Gullekson CPA’s. Mrs. Montarella seconded. The motion passed unanimously.
  - C. Mrs. Vaughan made a motion to approve the increase of \$52,082.07 to Purchase Order 24. The motion passed unanimously.
  - D. Mrs. Vaughan made a motion to authorize Tammy Shepherd, as the Superintendent, to sign all current fiscal year expenditure reports, disbursements, and cash receipts filed with the Oklahoma Department of Education for the purpose and objectives set forth in the terms and conditions of the federal awards. Mrs. Montarella seconded. The motion passed unanimously.
  - E. Mrs. Montarella made a motion to approve the 2023-2024 Gifted and Talented Advisory Committee. Mrs. Yearout seconded. The motion passed unanimously.
  - F. Mrs. Vaughan made a motion to approve the use of CareerTech courses, offered by a technology center and taught by a certified teacher, be counted for academic credit and toward meeting the graduation requirements. Mrs. Montarella seconded. The motion passed unanimously.
  - G. Mr. Poplin made a motion to approve the Evaluation & Selection of Materials Policy. Mrs. Vaughan seconded. The motion passed unanimously.
  - H. Mrs. Vaughan made a motion to approve the Academic Ceremony Regalia Policy. Mr. Poplin seconded. The motion passed unanimously.

I. Mrs. Vaughan made a motion to approve the Save Women's Sports Act Policy. Mrs. Montarella seconded. The motion passed unanimously.

J. Mrs. Vaughan made a motion to approve the modifications to the Immunizations Policy listed in the Student Handbook to ensure compliance with Oklahoma Senate Bill 658. Mrs. Montarella seconded. The motion passed unanimously.

9. There was no new business.

10. Mr. Poplin made a motion to adjourn. Mrs. Yearout seconded. The motion passed unanimously and the meeting adjourned at 6:28 p.m.



Board President



Board Clerk