

**Minutes of the Special Meeting of
Virtual Education Servicers Association
aka eSchool Virtual Charter Academy
eSchool Virtual Charter Academy Offices
2403 South Division St. Suite B
Guthrie, Oklahoma**

Thursday, November 16, 2023 at 6:00 p.m.

Virtual Education Services Association (aka eSchool Virtual Charter Academy Board of Governance) met in a special meeting at 6:00 p.m. on Thursday, November 16 at the eSchool Virtual Charter Academy offices located at 2403 S. Division Suite B, Guthrie, OK. The final agenda was posted by 4:00 p.m. on Tuesday, November 14 at the principal offices of eSchool Virtual Charter Academy 2403 S. Division Suite B, Guthrie, OK.

Board Members Present: Rodney Poplin, Board President
Brandi Yearout
Dennis Ochs

Board Members Absent: Diane Vaughan, Board Vice President
Kristin Montarella, Board Clerk

Others Present: Allison Young
Robbie Rainwater
Kylie Sanders
Dennis Schulz, CFO/Treasurer
Sarah Dablemont, Minutes Clerk

Attended Virtually: Tammy Shepherd

1. The meeting was called to order by President Poplin at 6:00 p.m. Members Rodney Poplin, Brandi Yearout, and Dennis Ochs were present for roll call. Members Diane Vaughan and Kristin Montarella were absent. A quorum was established.
2. President Poplin read the School Mission.
3. President Poplin read the Statement of Compliance with the Opening Meeting Act.
4. Mr. Ochs made a motion to approve the minutes of the October 10, 2023 regular meeting. Mrs. Yearout seconded. The motion passed unanimously.
5. President Poplin welcomed everyone and thanked them for coming on a Thursday.

6. There were no public comments.
7. Mrs. Young presented the Head of School Update.
 - Enrollment Update: Mrs. Young shared that the average daily membership for the current year is 607.6 compared to last year at 566.2. Following the close of the quarter, there was a drop in enrollment numbers from October.
 - Extended School Day Update: Teachers are taking the opportunity to work after 4:00 to provide students with opportunities to meet with them. All students (K-12) are invited daily to participate.
 - Board Points Update: Mrs. Young will be sending out email reminders and helping board members walk through the process to make sure they earn the points required.
8. Administration
 - A. Mr. Ochs made a motion to approve the Treasurer's report through October 31, 2023. Mrs. Yearout seconded. The motion passed unanimously.
 - B. Mr. Ochs made a motion to approve the increase to Encumbrance #20 in the amount of \$60,000. Mr. Poplin seconded. The motion passed unanimously.
 - C. Mr. Ochs made a motion to approve the LEA Compensation Policy. Mrs. Yearout seconded. The motion passed unanimously.
 - D. Mr. Ochs made a motion to approve the LEA Written Travel Policy. Mrs. Yearout seconded. The motion passed unanimously.
 - E. Mr. Poplin made a motion to approve the Federal Programs Written Complaint Policy. Mrs. Yearout seconded. The motion passed unanimously.
 - F. Mr. Ochs made a motion to approve the Military Recruiter Policy. Mrs. Yearout seconded. The motion passed unanimously.
 - G. Mr. Ochs made a motion to approve the Conflict of Interest Policy. Mrs. Yearout seconded. The motion passed unanimously.
 - H. Mr. Ochs made a motion to approve the Homeless Policy. Mr. Poplin seconded. The motion passed unanimously.
 - I. Mr. Ochs made a motion to approve the LEA Parent and Family Engagement Policy. Mrs. Yearout seconded. The motion passed unanimously.

J. Mr. Ochs made a motion to approve the School Parent and Engagement Policy. Mr. Poplin seconded. The motion passed unanimously.

K. Mr. Poplin made a motion to approve the LEA Mental Health Policy. Mrs. Yearout seconded. The motion passed unanimously.

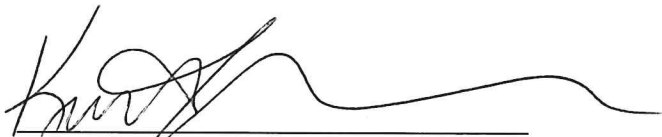
L. Mr. Ochs made a motion to approve the LEA Bullying Policy. Mrs. Yearout seconded. The motion passed unanimously.

9. There was no new business.

10. Mr. Ochs made a motion to adjourn. Mrs. Yearout seconded. The motion passed unanimously and the meeting adjourned at 6:30 p.m.



Board President



Board Clerk