

**Minutes of the Regular Meeting of  
Virtual Education Servicers Association  
aka eSchool Virtual Charter Academy  
eSchool Virtual Charter Academy Offices  
2403 South Division St. Suite B  
Guthrie, Oklahoma**

**Tuesday, February 13, 2024 at 6:00 p.m.**

Virtual Education Services Association (aka eSchool Virtual Charter Academy Board of Governance) met in a regular meeting at 6:00 p.m. on Tuesday, January 9 at the eSchool Virtual Charter Academy offices located at 2403 S. Division Suite B, Guthrie, OK. The final agenda was posted by 4:00 p.m. on Monday, February 12 at the principal offices of eSchool Virtual Charter Academy 2403 S. Division Suite B, Guthrie, OK.

Board Members Present: Rodney Poplin, Board President  
Kristin Montarella, Board Clerk  
Brandi Yearout

Board Members Absent: Diane Vaughan, Board Vice President  
Dennis Ochs

Others Present: Allison Young  
Robbie Rainwater  
Sarah Dablemont, Minutes Clerk  
Jason Hirzel

1. The meeting was called to order by President Poplin at 6:03 p.m. Members Rodney Poplin, Kristin Montarella, and Brandi Yearout were present for roll call. Members Diane Vaughan and Dennis Ochs were absent. A quorum was established.
2. President Poplin read the School Mission.
3. President Poplin read the Statement of Compliance with the Opening Meeting Act.
4. Mr. Poplin made a motion to approve the minutes of the January 9, 2023 regular meeting. Mrs. Montarella seconded. The motion passed unanimously.
5. President Poplin welcomed everyone and thanked them for coming.
6. There were no public comments.

7. Mrs. Young gave the Head of School Report

- Enrollment Update: Mrs. Young stated that the average daily membership (ADM) for the month was 378, compared to 433 last year at this time. The cumulative adm was 532.3. She shared that through the extended school day, they have been consistently reaching out to communicate with students and parents.
- Board member Training Update: Mrs. Young stated that the board members have been sent an email that shows what training is required individually and offered assistance if board members needed help.

8. Administration

A. Mrs. Montarella made a motion to approve the Treasurer's report through January 31, 2024. Mrs. Yearout seconded. The motion passed unanimously.

B. Mr. Poplin made a motion to approve the S.A.&I. Form 307, Request for Approval of State Aid and/or Federal Funds for Schools, in the amount of \$1,825,706.80. Mrs. Montarella seconded. The motion passed unanimously.

C. Mrs. Montarella made a motion to approve the \$92,000 increase to Encumbrance 22. Mrs. Yearout seconded. The motion passed unanimously.

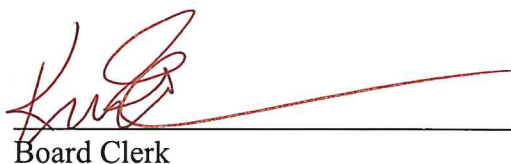
D. Mr. Poplin made a motion to approve the Secondary Gifted and Talented Trip to Washington, D.C. for the 2023-2024 school year. Mrs. Yearout seconded. The motion passed unanimously.

E. Mr. Poplin made a motion to enter executive session to discuss the annual evaluation of the Superintendent of Schools, Mrs. Tammy Shepherd. Mrs. Yearout seconded. The motion passed unanimously and executive session began. At 6:32 executive the executive session ended and the regular session resumed. Only those items listed in Agenda Item "E" were discussed.

9. There was no new business.

10. Mr. Poplin made a motion to adjourn. Mrs. Montarella seconded. The motion passed unanimously and the meeting adjourned at 6:33 p.m.

  
Board President

  
Board Clerk