

**Minutes of the Regular Meeting of
Virtual Education Servicers Association
aka eSchool Virtual Charter Academy
eSchool Virtual Charter Academy Offices
2403 South Division St. Suite B
Guthrie, Oklahoma**

Tuesday, January 10, 2023 at 6:00 p.m.

Virtual Education Services Association (aka eSchool Virtual Charter Academy Board of Governance) met in a regular meeting at 6:00 p.m. on Tuesday, January 10 at the eSchool Virtual Charter Academy offices located at 2403 S. Division Suite B, Guthrie, OK. The final agenda was posted by 4:00 p.m. on Monday, January 9 at the principal offices of eSchool Virtual Charter Academy 2403 S. Division Suite B, Guthrie, OK.

Board Members Present: Rodney Poplin, Board President
Diane Vaughan, Board Vice President
Kristin Montarella, Board Clerk
Brandi Yearout

Others Present: Allison Young
Robbie Rainwater
Tammy Shepherd
Dennis Schulz, CFO/Treasurer
Sarah Dablemont, Minutes Clerk
Kylie Sanders
McKenna Montarella

Attended Virtually: Skylar Lusnia, Compliance Officer,
Statewide Virtual Charter School Board
Shane Murphy, Bledsoe Hewlett & Gullekson,
Certified Public Accountants, PLLP

1. The meeting was called to order by President Poplin at 6:04 p.m. Members Rodney Poplin, Diane Vaughan, Kristin Montarella, and Brandi Yearout were present for roll call. A quorum was established.
2. President Poplin read the School Mission.
3. President Poplin read the Statement of Compliance with the Opening Meeting Act.

4. Mr. Poplin made a motion to approve the minutes of the December 13, 2022 regular meeting. Mrs. Montarella seconded. The motion passed unanimously.
5. President Poplin welcomed everyone.
6. There were no public comments.
7. Mrs. Young gave the Head of School Report.
 - Enrollment Update: The average daily membership (ADM) as of January 6 was 547.4. They updated the enrollment capacity that is posted on the website. Friday the office processed 46 applications, 29 new students began on January 9, and 39 applications were waiting for transcripts.
 - Second Semester Expectations: Mr. Thomas gave a special live lesson in Atlanta, Georgia for MLK day. Teachers were working on finalizing first semester grades. Home language survey is planned to go out the week of January 16. Office staff have begun to prepare and train for student testing with the possibility of testing double the students from last year. Highschool graduation will be on May 20, 2023 at the Dominion House.
8. Mr. Rainwater gave the Sooner State Charter Management, LLC. Report.
 - Second Semester Plans and Ideas: Mr. Rainwater congratulated Diane Vaughan and welcomed Tammy Shepherd. The SSCM are working on an operational plan to make modifications and changes to the emo in baby steps. Mr. Rainwater met with Tammy, Dennis, and Sarah about fund expenditures and what the board expects for services from the management company. Also, a general reminder that there is a board seat still open that needs to be filled.
9. Administration
 - A. Mrs. Vaughan made a motion to approve the Treasurer's report through December 31, 2022. Mrs. Montarella seconded. The motion passed unanimously.
 - B. Shane Murphy presented the 2021-2022 annual independent audit report as prepared by Bledsoe Hewlett & Gullekson, Certified Public Accountants, PLLP.
 - C. Mrs. Vaughan made a motion to approve the 2021-2022 annual independent audit report as prepared by Bledsoe Hewlett & Gullekson, Certified Public Accountants, PLLP. Mrs. Yearout seconded. The motion passed unanimously.
 - D. Mr. Poplin made a motion to approve revisions made to the 2022-2023 Managerial Agreement with Sooner State Charter Management. Mrs. Montarella seconded. The motion passed unanimously.
 - E. Mrs. Vaughan made a motion to approve the purchase of a school vehicle not to

exceed \$36,802.69 with ESSER II funds per ESSER II federal programs application with the discretion of the superintendent and management company. Mrs. Montarella seconded. The motion passed unanimously.

F. Mrs. Vaughan made a motion to approve the purchasing of Instructure professional services custom development to build a data “warehouse” from which student data can be retrieved for the purpose of mitigating learning loss with contracting and negotiations by Allison Young. Mrs. Montarella seconded. The motion passed unanimously.

10. There was no new business.

11. Mr. Poplin made a motion to adjourn. Mrs. Vaughan seconded. The motion passed unanimously and the meeting adjourned at 7:13 p.m.



Board President



Board Clerk