

**Minutes of the Regular Meeting of
Virtual Education Servicers Association
aka eSchool Virtual Charter Academy
eSchool Virtual Charter Academy Offices
2403 South Division St. Suite B
Guthrie, Oklahoma**

Tuesday, October 11, 2022 at 6:00 p.m.

Virtual Education Services Association (aka eSchool Virtual Charter Academy Board of Governance) met in a regular meeting at 6:00 p.m. on Tuesday, October 11 at the eSchool Virtual Charter Academy offices located at 2403 S. Division Suite B, Guthrie, OK. The final agenda was posted by 2:00 p.m. on Friday, October 7 at the principal offices of eSchool Virtual Charter Academy 2403 S. Division Suite B, Guthrie, OK.

Board Members Present: Rodney Poplin, Board President
Diane Vaughan, Board Vice President
Kristin Montarella, Board Clerk
Brandi Yearout

Others Present: Allison Young, Head of School
Robbie Rainwater, Director of Operations
Dennis Schulz, CFO/Treasurer
Sarah Dablemont, Minutes Clerk
Kylie Sanders
McKenna Montarella

Attended Virtually: Skylar Lusnia, Compliance Officer,
Statewide Virtual Charter School Board

1. The meeting was called to order by President Poplin at 6:00 p.m. Members Rodney Poplin, Diane Vaughan, Kristin Montarella, and Brandi Yearout were present for roll call. A quorum was established.
2. President Poplin read the School Mission.
3. President Poplin read the Statement of Compliance with the Opening Meeting Act.
4. Mr. Vaughan made a motion to approve the minutes of the September 13, 2022 regular meeting. Mrs. Montarella seconded. The motion passed unanimously.

5. President Poplin welcomed everyone and thanked them for coming.
6. There were no public comments.
7. Mrs. Young and Robbie Rainwater gave an ESVCA update.
 - Mrs. Young presented
 - Enrollment Update: 616 total students were enrolled at the beginning of October with an ADM of 578.8 (data retrieved Friday, October 7).
 - Novel Study Committee: Setting up a committee of board members, teachers, and parents to be prepared with a district policy about why and what books are being selected to study.
 - School Committee Creation: Looking to set up several committees including a Finance, Curriculum, and Planning with 1 board member per committee in order to foster an environment of collaboration.
 - Accreditation/Reports Update: It is a busy month with several reports due. The FQSR is due November 30 and they are working on fixing errors with the wave (regarding student information).
 - Board Training Update: Mrs. Young will be sending out emails with more specifics about the board member training.
 - Mr. Rainwater presented
 - Management Agreement Update: Through communications with the federal programs department of the OSDE, they are gathering information to update the managerial agreement next month.
 - Presentation of the Annual Dropout and Student College Remediate Report: The district total dropout rate for 2021 was 18.5%. The numbers are high because of COVID and some students were not prepared for the rigorous education and requirements. Through adjustments in the enrollment process they anticipate the dropout rate declining. The Annual College Remediation Report has not been generated and Mr. Rainwater will update the board in the November meeting.
8. Administration
 - A. Mr. Poplin made a motion to approve the Treasurer's report through September 30, 2022. Mrs. Montarella seconded. The motion passed unanimously.
 - B. Mrs. Vaughan made a motion to approve the 2022-2023 Board Adopted Operating Budget. Mrs. Montarella seconded. The motion passed unanimously.
 - C. Mr. Poplin made a motion to approve \$2,000 for Encumbrance PO 28 for Legal Services. Mrs. Vaughan seconded. The motion passed unanimously.
 - D. Mr. Poplin made a motion to approve the 2022-2023 Commercial Lease

Agreement with Sooner State Charter Management for the rent of Suites A and B at 2403 South Division St, Guthrie, OK 73044. Mrs. Montarella seconded. The motion passed unanimously.

E. Mrs. Vaughan made a motion to approve the Career Tech courses offered by a technology center and taught by a certified teacher, be counted for academic credit and toward meeting graduation requirements. Mrs. Montarella seconded. The motion passed unanimously.

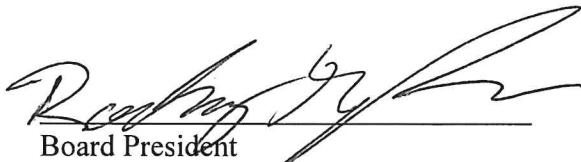
F. Mr. Poplin made a motion to approve the updated ESVCA Leave Policy to include Military Leave. Mrs. Montarella seconded. The motion passed unanimously.

G. Mrs. Vaughan made a motion to approve the updated Reading Sufficiency Plan policy to include the required addition of Dyslexia screening qualifiers and procedures. Mr. Poplin seconded. The motion passed unanimously.

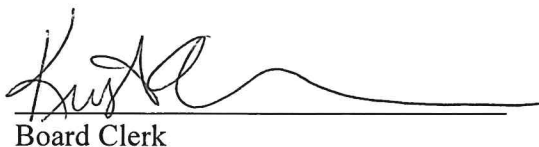
H. Mr. Poplin made a motion to approve the 2023 Schedule of Regular Board Meetings. Mrs. Yearout seconded. The motion passed unanimously.

9. There was no new business.

10. Mrs. Vaughan made a motion to adjourn. Mrs. Montarella seconded. The motion passed unanimously and the meeting adjourned at 6:42 p.m.



Board President



Board Clerk