

**Minutes of the Regular Meeting of
Virtual Education Servicers Association
aka eSchool Virtual Charter Academy
eSchool Virtual Charter Academy Offices
2403 South Division St. Suite B
Guthrie, Oklahoma**

Tuesday, December 13, 2022 at 6:00 p.m.

Virtual Education Services Association (aka eSchool Virtual Charter Academy Board of Governance) met in a regular meeting at 6:00 p.m. on Tuesday, December 13 at the eSchool Virtual Charter Academy offices located at 2403 S. Division Suite B, Guthrie, OK. The final agenda was posted by 4:00 p.m. on Friday, December 9 at the principal offices of eSchool Virtual Charter Academy 2403 S. Division Suite B, Guthrie, OK.

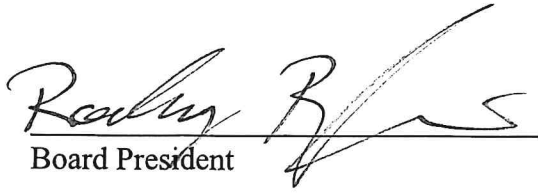
Board Members Present: Rodney Poplin, Board President
Diane Vaughan, Board Vice President
Kristin Montarella, Board Clerk
Brandi Yearout


Others Present: Robbie Rainwater
Dennis Schulz, CFO/Treasurer
Sarah Dablemont, Minutes Clerk
McKenna Montarella

Attended Virtually: Skylar Lusnia, Compliance Officer,
Statewide Virtual Charter School Board

1. The meeting was called to order by President Poplin at 6:00 p.m. Members Rodney Poplin, Diane Vaughan, Kristin Montarella, and Brandi Yearout were present for roll call. A quorum was established.
2. President Poplin read the School Mission.
3. President Poplin read the Statement of Compliance with the Opening Meeting Act.
4. Mr. Poplin made a motion to approve the minutes of the November 15, 2022 regular meeting. Mrs. Montarella seconded. The motion passed unanimously.
5. President Poplin welcomed everyone to the last meeting of the year.

6. There were no public comments.
7. Mr. Rainwater gave the Head of School Update on behalf of Mrs. Young.
 - Enrollment Update: Student enrollment was up (500 students) compared to this time from last year (442 students).
 - First Semester Review: The staff were finishing up semester tests and nine week assessment tests. Committee meetings began the previous week with 4-5 teachers involved in the discussions.
8. Mr. Rainwater gave the Sooner State Charter Management, LLC. Report.
 - EMO Contract Review Rubric: On December 1 they meet with Dr. Wilkerson for the quarterly (first semester) review and she gave them the EMO contract review rubric. Using the rubric and previous guidance from the OSDE federal programs department, they have been working on revising the emo contract. Mr. Rainwater explained that some revisions included just cleaning up the language to be more clear cut and adding language to what is already in action. The revised emo contract will be presented at the January board meeting.
9. Administration
 - A. Mr. Poplin made a motion to approve the Treasurer's report through November 30, 2022. Mrs. Montarella seconded. The motion passed unanimously.
 - B. Mr. Poplin made a motion to approve the amendments to the Financial Controls and Processes Policy upon replacing "or his/her designee" with "or his/her written designee". Mrs. Vaughan seconded. The motion passed unanimously.
 - C. Mr. Poplin made a motion to approve the increase to encumbrance PO 14 total to \$1,142,833.80. Mrs. Vaughan seconded. The motion passed unanimously.
 - D. Mrs. Vaughan made a motion to approve the Letter of Authorization Renewal Request to the Statewide Virtual Charter School Board for the purpose of charter renewal beginning with the 2024-2025 school year. Mrs. Yearout seconded. The motion passed unanimously.
10. There was no new business.
11. Mrs. Vaughan made a motion to adjourn. Mrs. Montarella seconded. The motion passed unanimously and the meeting adjourned at 6:33 p.m.


Board President


Board Clerk