

**Minutes of the Regular Meeting of  
Virtual Education Servicers Association  
aka eSchool Virtual Charter Academy  
eSchool Virtual Charter Academy Offices  
2403 South Division St. Suite B  
Guthrie, Oklahoma**

**Tuesday, May 14, 2024 at 6:00 p.m.**

Virtual Education Services Association (aka eSchool Virtual Charter Academy Board of Governance) met in a regular meeting at 6:00 p.m. on Tuesday, May 14 at the eSchool Virtual Charter Academy offices located at 2403 S. Division Suite B, Guthrie, OK. The final agenda was posted by 4:00 p.m. on Monday, May 13 at the principal offices of eSchool Virtual Charter Academy 2403 S. Division Suite B, Guthrie, OK.

Board Members Present: Rodney Poplin, Board President  
Kristin Montarella, Board Clerk  
Brandi Yearout

Board Members Absent: Diane Vaughan, Board Vice President  
Dennis Ochs

Others Present: Allison Young  
Dennis Schulz, CFO/Treasurer  
Sarah Dablemont, Minutes Clerk  
Skyler Lusnia, Compliance Officer,  
Statewide Virtual Charter School Board  
Jason Hirzel

1. The meeting was called to order by President Poplin at 6:14 p.m. Members Rodney Poplin, Kristin Montarella, and Brandi Yearout were present for roll call. Members Diane Vaughan and Dennis Ochs were absent. A quorum was established.
2. President Poplin read the School Mission.
3. President Poplin read the Statement of Compliance with the Opening Meeting Act.
4. Mr. Poplin made a motion to approve the minutes of the April 9, 2024 regular meeting. Mrs. Yearout seconded. The motion passed unanimously.
5. President Poplin welcomed everyone.
6. There were no public comments.

7. Mrs. Young gave the Head of School Report

- Enrollment Update: Mrs. Young shared that the current adm was at 467.8 versus last year at 479.9. She stated that the new attendance law also affects the attendance and adm numbers. The previous requirement was 15 consecutive school days, but now it was changed to 15 days or 11 school days. Discussions of having town halls with open q&a sessions for parents are continuing. She also shared about making some short video interview sessions with parents and students.
- Summer School Update: This will be the second year of summer school. Every highschool student that failed and needed to do credit recovery was hand invited to summer school. K-8 students were also invited, primarily focused on preventing the summer slide and building confidence.

8. Administration

A. Mr. Lusnia presented the 2022-2023 school year performance framework. He explained that the framework is divided into three sections (academic, financial, and organizational). Because the testing scores were released late from the state department of education (among other reasons), the academic performance was not scored all together. Mr. Lusnia did highlight that the graduation rate is below state average. In the financial framework, some things of note included no findings in the FY23 audit and that the treasurer presents financial reports at all board meetings. Organizationally he reported that the board was independent and had no quorum issues. The only note on the organizational section was that student attendance was lower than the state average.

Mr. Lusnia also presented a charter contract financial review that he conducted. This review was done for all schools that SVCSB contracts with. He reviewed the management agreement, did a site visit, an inventory check, and reviewed invoice documentation. He said that areas of improvement were difficult to find and encouraged the board to retain oversight over the school and keep in mind any conflicts of interest that they may have.

B. Mrs. Montarella made a motion to approve the treasurer's report through April 30, 2024. Mrs. Yearout seconded. The motion passed unanimously.

C. Mr. Poplin made a motion to approve the 2023-2024 Board Adopted Operating Budget amendment. Mrs. Montarella seconded. The motion passed unanimously.

D. Mrs. Montarella made a motion to approve the Application for Temporary Appropriations for Fiscal Year 2024-2025. Mrs. Yearout seconded. The motion passed unanimously.

E. Mrs. Montarella made a motion to approve the increase to Encumbrance 12 in the amount of \$136,000. Mrs. Yearout seconded. The motion passed unanimously.

F. Mr. Poplin made a motion to approve the increase to Encumbrance 14 in the amount of \$8,800. Mrs. Montarella seconded. The motion passed unanimously.

G. Mrs. Montarella made a motion to approve the increase to Encumbrance 24 in the amount of \$8,000. Mrs. Yearout seconded. The motion passed unanimously.

H. Mr. Poplin made a motion to approve the increase to Encumbrance 25 in the amount of \$13,000. Mrs. Yearout seconded. The motion passed unanimously.

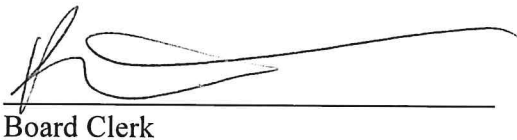
I. Mrs. Montarella made a motion to approve Encumbrance 36 in the amount of \$500. Mr. Poplin seconded. The motion passed unanimously.

9. There was no new business.

10. Mrs. Montarella made a motion to adjourn. Mrs. Yearout seconded. The motion passed unanimously and the meeting adjourned at 7:04 p.m.



Board President



Board Clerk