

**Minutes of the Regular Meeting of
Virtual Education Servicers Association
aka eSchool Virtual Charter Academy
eSchool Virtual Charter Academy Offices
2403 South Division St. Suite B
Guthrie, Oklahoma**

Tuesday, July 9, 2024 at 6:00 p.m.

Virtual Education Services Association (aka eSchool Virtual Charter Academy Board of Governance) met in a regular meeting at 6:00 p.m. on Tuesday, July 11 at the eSchool Virtual Charter Academy offices located at 2403 S. Division Suite B, Guthrie, OK. The final agenda was posted by 4:00 p.m. on Monday, July 8 at the principal offices of eSchool Virtual Charter Academy 2403 S. Division Suite B, Guthrie, OK.

Board Members Present: Rodney Poplin, Board President
Kristin Montarella, Board Clerk
Brandi Yearout
Dennis Ochs

Board Members Absent: Diane Vaughan, Board Vice President

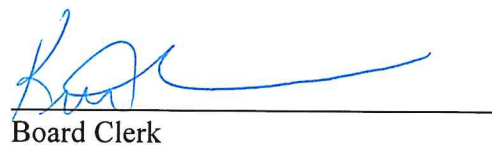
Others Present: Allison Young
Robbie Rainwater
Dennis Schulz, CFO/Treasurer
Sarah Dablemont, Minutes Clerk
Jason Hirzel

Attended Virtually: Skyler Lusnia, Compliance Officer,
Statewide Virtual Charter School Board

1. The meeting was called to order by President Poplin at 6:00 p.m. Members Rodney Poplin, Kristin Montarella, Brandi Yearout, and Dennis Ochs were present for roll call. Member Diane Vaughan was absent. A quorum was established.
2. President Poplin read the School Mission.
3. President Poplin read the Statement of Compliance with the Opening Meeting Act.
4. Mr. Ochs made a motion to approve the minutes of the June 11, 2024 regular meeting. Mrs. Montarella seconded. The motion passed unanimously.
5. President Poplin welcomed everyone.

6. There were no public comments.
7. Mrs. Young gave the Head of School Report.
 - o Enrollment Update: There were a lot of submissions during the month of June and 40 applications were completed and approved on that day. There are dedicated staff members for each grade level to review and assist with the enrollment process.
8. Administration
 - A. Mr. Schulz presented the treasurer's report. Mr. Ochs made a motion to approve the Treasurer's report through June 30, 2024. Mrs. Montarella seconded. The motion passed unanimously.
 - B. Following a discussion about the absence of payroll purchase orders due to the changing of the payroll systems, Mr. Ochs made a motion to approve the 2024-2025 Purchase Order Register. Mrs. Yearout seconded. The motion passed unanimously.
 - C. Mrs. Montarella a motion to approve the Digital and Electronic Communications Policy in compliance with HB 3958. Mrs. Yearout seconded. The motion passed unanimously.
 - D. Following a discussion about the changes in the manual, Mr. Ochs made a motion to approve the 2024-2025 Policies and Procedures Manual. Mrs. Montarella seconded. The motion passed unanimously.
 - E. Following a discussion about graduation requirements, class credits, and ap classes versus college credit, Mr. Ochs made a motion to approve the 2024-2025 Student Handbook. Mrs. Yearout seconded. The motion passed unanimously.
 - F. Mrs. Montarella made a motion to approve the 2024-2025 Faculty Handbook. Mrs. Yearout seconded. The motion passed unanimously.
9. There was no new business.
10. Mr. Ochs made a motion to adjourn. Mrs. Montarella seconded. The motion passed unanimously and the meeting adjourned at 6:51 p.m.


Board President


Board Clerk